

IDAHO BOARD OF ACUPUNCTURE
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 7/24/2020

BOARD MEMBERS PRESENT: Gretchen A Huettig - Chair
Kameron Schott
John Downey
Margret J Blair

DIVISION STAFF: Dawn Hall, Deputy Division Administrator
Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Crema, General Counsel
Rob McQuade, Legal Counsel
Greg Floyd, Financial Unit Manager
Debbie Toncray, Board Specialist

The meeting was called to order at 1:00 PM MDT by Gretchen A Huettig.

APPROVAL OF MINUTES

Dr. Downey made a motion to approve the minutes of 1/31/2020, 3/18/2020, 4/24/2020, and 6/17/2020. It was seconded by Ms. Blair. Motion carried.

COMPLAINT MEMORANDUM

Ms. Peel gave the investigative report, which is linked above.

EXECUTIVE SESSION

Ms. Schott made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Blair. The vote was: Ms. Huettig, aye; Ms. Schott, aye; Dr. Downey, aye; and Ms. Blair, aye. Motion carried.

Ms. Schott made a motion to come out of executive session. It was seconded by Ms. Blair. Motion carried.

LAWS AND RULES

Mr. McQuade presented a legislative update. Ms. Hall discussed the restructure of the Bureau into a Division and the future move of the office from State Street to the State of Idaho campus on Chinden.

FINANCIAL REPORT

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$63,672.25 as of 6/30/2020.

DIVISION BUSINESS – BOARD CONTRACT

Mr. Crema and Mr. Floyd reviewed the 2021 contract with the Board. Ms. Blair made a motion to approve and authorize the Board chair to sign the contract. It was seconded by Dr. Downey. Motion carried.

BOARD BUSINESS

CORRESPONDENCE

The Board reviewed correspondence from the Council of Colleges of Acupuncture and Oriental Medicine (CCAOM) regarding CCAOM's movement of the Clean Needle Technique course to its permanent online format due to the COVID-19 emergency. The Board took no action.

EXECUTIVE SESSION

Ms. Schott made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. Blair. The vote was: Ms. Huettig, aye; Ms. Schott, aye; Dr. Downey, aye; and Ms. Blair, aye. Motion carried.

Ms. Schott made a motion to come out of executive session. It was seconded by Ms. Blair. Motion carried.

APPLICATIONS

Ms. Blair made a motion to approve the following for licensure:

ACUA-397	Mozart Paiva
ACUA-398	Paige Sheffield
ACUA-399	Gina Wu

It was seconded by Dr. Downey. Motion carried.

CE COURSES

The Board reviewed a continuing education (CE) course. Ms. Schott made a motion to approve the following CE course:

**FROM SURVIVING TO THRIVING WITH ACUPUNCTURE - WORKING
THROUGH STRESS, TRAUMA AND COVID-19**
IDAHO ACUPUNCTURE ASSOCIATION

It was seconded by Ms. Blair. Motion carried.

NEXT MEETINGS were scheduled for October 23, 2020, 1:00 PM MDT and January 22, 2021 at 1:00 PM MST.

ADJOURNMENT

Ms. Blair made a motion to adjourn the meeting at 2:02 PM MDT. It was seconded by Dr. Downey. Motion carried.

Gretchen A Huettig, Chair