

IDAHO BOARD OF ACUPUNCTURE
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 1/22/2021

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BOARD MEMBERS PRESENT: Gretchen A Huettig - Chair
Kameron Schott
Margret J Blair

BOARD MEMBERS ABSENT: John Downey

DIVISION STAFF: Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Greg Floyd, Financial Unit Manager
Eric Nelson, Board Prosecutor
Cesley Metcalfe, Team Lead

The meeting was called to order at 1:09 PM MST by Gretchen A Huettig.

APPROVAL OF MINUTES

Ms. Blair made a motion to approve the minutes of October 23, 2020. It was seconded by Ms. Schott. Motion carried.

COMPLAINT MEMORANDUM

Ms. Peel gave the investigative report, which is linked above.

EXECUTIVE SESSION

Ms. Blair made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Schott. The vote was: Ms. Huettig, aye; Ms. Schott, aye; and Ms. Blair, aye. Motion carried.

Ms. Blair made a motion to come out of executive session. It was seconded by Ms. Schott. Motion carried.

DISCIPLINE

Mr. Nelson presented a Stipulation and Consent Order in case number ACU-2020-1. Ms. Schott made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Ms. Blair. Motion carried.

FOR BOARD DETERMINATION

Ms. Schott made a motion to approve the Division's recommendation and authorize closure in case number I-ACU-2020-2. It was seconded by Ms. Blair. Motion carried.

LAWS AND RULES

Ms. Hall presented a legislative update. The Board's rules were reauthorized by the Health and Welfare Committees for both the Senate and the House of Representatives.

FINANCIAL REPORT

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$58,644.96 as of December 31, 2020.

DIVISION BUSINESS

The Board reviewed the To Do List and no action was taken.

BOARD BUSINESS

CONFERENCE ATTENDANCE

The Board discussed authorizing a representative to attend the upcoming Federation of Associations of Regulatory Boards (FARB) conference. No action was taken.

CORRESPONDENCE

Ms. Blair presented correspondence from the Idaho Acupuncture Association (IAA) regarding its November continuing education (CE) event. All of the courses offered during the event were recorded, and the IAA requested approval to issue certificates of completion for CE credit to licensees who watch the recorded courses and pass a subsequent test. Ms. Blair made a motion for the Board to authorize the IAA to issue certificates of attendance for CE credit to licensees who watch the recordings and pass the exam. It was seconded by Ms. Schott. Motion carried.

ELECTIONS

Ms. Blair made a motion to elect Gretchen Huettig as the Board chair. It was seconded by Ms. Schott. Motion carried.

NEXT MEETING was scheduled for April 9, 2021 at 1:00 PM MDT.

ADJOURNMENT

Ms. Schott made a motion to adjourn the meeting at 1:51 PM MST. It was seconded by Ms. Blair. Motion carried.

Gretchen A Huettig, Chair