

**IDAHO BOARD OF ARCHITECTURAL EXAMINERS**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Minutes of 5/22/2020**

**BOARD MEMBERS PRESENT:** Allison McClintick - Chair  
John D Maulin  
Garth J Jensen  
Timothy Grissom

**BOARD MEMBERS ABSENT:** Daniel K Mullin

**DIVISION STAFF:** Dawn Hall, Deputy Division Administrator  
Julie Eavenson, Licensing Group Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Rob McQuade, Legal Counsel  
Lori Rodenspiel, Board Specialist

The meeting was called to order at 8:30 AM MDT by Allison McClintick.

**COMPLAINT MEMORANDUM**

Ms. Peel gave the investigative report, which is linked above.

**FOR BOARD DETERMINATION**

Mr. Jensen made a motion to approve the Division's recommendation and authorize closure in case number I-ARC-2020-5. It was seconded by Mr. Grissom. Motion carried.

Mr. Maulin made a motion to approve the Division's recommendation and authorize closure in case number I-ARC-2020-6. It was seconded by Mr. Jensen. Motion carried.

**DIVISION BUSINESS**

The Board confirmed the next meeting date of July 17, 2020.

**BOARD BUSINESS**

## **COVID-19 TEMPORARY APPLICATION PROCESSES**

Ms. Rodenspiel shared with the Board various ways that other Boards were handling the licensing processes during COVID - 19 so that more licenses could be issued without having to have Board meetings.

Mr. Grissom wanted some clarification on the types of licenses that are issued and who has the authority to approve the application. Ms. Rodenspiel and Ms. Hall shared that the Board specialist currently has the authority to issue a license to an applicant who has no discipline and is using an NCARB blue cover record. The Board reviews endorsement applications where applicants are using license verifications; applications for exam with a degree from an accredited university; or using the 8 years experience path. The Board also looks at applications that have discipline or felonies; no individual Board member may deny an application.

After further discussion, Mr. Maulin made a motion that the Board authorize the Board specialist to issue all licenses to applicants with the exception of: anyone applying for exam with 8 years of experience, or any applicant with discipline and felonies. Those will go to a designated Board member, who always reserves the right to bring the application to the full Board. Mr. Jensen seconded the motion. Motion carried.

## **CONFERENCE UPDATES AND ATTENDANCE**

Ms. McClintick shared that NCARB's Annual Business Meeting will not be taking place in Austin, but that it will instead take place virtually on Friday, June 19, 2020. She stated that the Board needed to select a delegate and an alternate delegate to represent the Board at the meeting.

Mr. Maulin made a motion that Ms. McClintick be the delegate and Mr. Jensen be the alternate delegate for the NCARB Annual Business meeting on Friday, June 19, 2020. Mr. Grissom seconded the motion. Motion carried.

Ms. McClintick updated the Board on candidates for the NCARB Board of Directors. After discussion, the Board agreed the candidate from region 6 would best represent our region for Secretary, and that the candidate from Texas was the best choice for the Public Member.

## **ARCHITECT WALL CERTIFICATE**

The Board discussed whether to continue having a specialized wall certificate or to go ahead and switch over to the certificate that the Division provides for all of the other Boards.

Mr. Grissom moved that the Board adopt the standardized certificate to match the other Boards. Mr. Jensen seconded the motion. Mr. Grissom, aye; Mr. Jensen, aye; Mr. Maulin, nay; Ms. McClintick, nay. It was a tie vote, so the issue was tabled until the July meeting.

Ms. McClintick asked the Board specialist to send out an example of the certificates to each Board member so they can look at them in person. Mr. Krema suggested that the Division do an actual mock up of what the Division wall certificate for an architect would actually look like. Ms. Hall said that could be done.

## **APPLICATIONS**

Mr. Maulin made a motion to approve the following for licensure:

ARCA-986789	Richard Eugene Sambucetti
ARCA-986792	Peter Piotr Lichomski

It was seconded by Mr. Grissom. Motion carried.

Mr. Jensen made a motion to approve the following for examination:

901-174-592

It was seconded by Mr. Grissom. Motion carried.

## **ADJOURNMENT**

Mr. Maulin made a motion to adjourn the meeting at 9:20 AM MDT. It was seconded by Mr. Grissom. Motion carried.

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Allison McClintick, Chair